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# Restoring Your Driving Privileges





Road To

# Driving is a privilege

The Secretary of State's office recognizes that the loss of driving privileges can cause great hardship. Under Illinois law, drivers may apply for reinstatement or a restricted driving permit.

The Department of Administrative Hearings of the Secretary of State's office handles all applications for the reinstatement of driving privileges and restricted driving permits.

This brochure offers an explanation of how to contact the department, as well as definitions of some of the terms used and procedures to follow. On the back is a listing of locations where hearings are held for reinstatement of driving privileges and restricted driving permits.

The Secretary of State's office is responsible for ensuring that only responsible, qualified drivers have their driving privileges reinstated.



## HOW TO OBTAIN A RESTRICTED DRIVING PERMIT OR REINSTATEMENT

(Please refer to the definitions of terms on the next two panels of this brochure for more details)

#### Restricted Driving Permit (RDP) Reinstatement 4 Eliaibility Eligibility You cannot apply for reinstatement before your Must provide proof of "undue hardship" because of employment, medical or educational reasons. eligibility date. Consultation Contact hearing officer (see listing on back for availability)

### **Complete Alcohol Requirements:**

IMPORTANT — If your record reflects an alcohol-related offense, you must complete the following alcohol requirements after your consultation:

• Must complete alcohol evaluation by Office of Alcoholism and Substance Abuse (OASA)-licensed provider within six months prior to hearing date. Evaluator will classify you Level I, II or III. Hearing officer will provide list of OASA providers by county.

# If Level I (Minimal risk):

Must also complete alcohol remedial education class by OASA-licensed provider.

# If Level II (Moderate or significant risk):

- · Must complete Level I requirements PLUS:
- Provide proof of completion of recommended alcohol treatment.

### If Level III (High risk):

. Take drivers examination if required.

**RDP** 

You will receive your RDP by mail. You

cannot operate a motor vehicle until

you have it in your possession.

- · Provide proof of completion of recommended treatment. (Further assessment and counseling if nondependent).
- Provide proof of a support system (such as Alcoholics Anonymous, a church group, etc.) and abstinence. • Provide 3 letters from members of your support group confirming your participation in the support group.
- Provide 3 letters from independent sources confirming your abstinence from alcohol.

# Informal Hearing or Formal Hearing

Informal for an offense that did not involve a fatality or for a single alcohol-related offense; formal for an offense involving a fatality or for multiple DUIs.

If denied after informal hear-

ing, must apply for formal

hearing or wait 30 days for

another informal hearing. If

denied after formal hear-

ing, must wait four months

to request another formal

hearing.

#### **RDP Granted Reinstatement Granted** · Provide proof of financial The following requirements must be comresponsibility within 60 days. pleted within six months or you will have • Pay \$8 issuance fee. to start the process over. · Submit verification of employment, Provide proof of financial responsibility. medical or educational need for RDP. · Pay \$60 reinstatement fee to this office. Denial

# **Authorization for New License**

You will receive by mail. You may be required to take a full or partial driver's license exam. There is a \$10 fee for a new license

# **Terms and Definitions**

Alcohol-related offense - for driving under the influence, implied consent or statutory summary suspension; or reckless homicide or other fatality accident if alcohol was shown to be a factor.

Consultation - the first step in applying for reinstatement of driving privileges or a restricted driving permit (RDP) after suspension or revocation. Consultation takes place with a hearing officer, who reviews the applicant's driving record and explains the documents required to apply for reinstatement of driving privileges or an RDP.

Denial - the refusal of any request for reinstatement or an RDP.

Eligibility date - a driver cannot be considered for reinstatement until the eligibility date, which is a predetermined period of time from the effective date of revocation or extension order and is indicated as: proj. elig.

Formal hearing - for a driver whose driving privileges have been suspended or revoked for an offense(s) involving a fatality or multiple DUIs. Must be requested in writing.

Informal hearing - for a driver whose driving privileges have been suspended or revoked for an offense(s) not involving a fatality or for a single alcohol-related offense. Usually held on a walk-in basis.

Proof of financial responsibility - a requirement before reinstatement or issuance of a restricted driving permit. Methods include: certified policy of insurance, cash deposit or surety bond. Financial Responsibility Insurance must be filed with this office and maintained for a period of three years. Standard automobile insurance is not acceptable. Coverage must be at least \$20,000 for one person killed or injured; \$40,000 for two or more persons killed or injured; and \$15,000 for property damage. Your insurance must be submitted on a SR-22 certificate. Any casualty insurance agent can explain this type of insurance to you.

Restricted driving permit (RDP) — partial restoration – allows a driver to operate a motor vehicle in certain areas, hours and days for employment, medical or educational purposes. The driver must prove a hardship exists and submit proof of employment or need for medical care, or an educational verification form and class schedule from school. Drivers convicted for DUI under age 21 are not eligible to apply for an RDP until one year from the effective date of revocation.

Revocation - the loss of driving privileges for an indefinite period. A driver may apply for a restricted driving permit, but cannot apply for reinstatement until eligible. To regain driving privileges, a driver must meet certain legal and administrative requirements.

Reinstatement - full restoration of all driving privileges. Allows driving any time and anywhere providing the driver has obtained a valid driver's license and is not suspended/revoked in another state.

Suspension - the loss of driving privileges for a period of time, generally not more than a 12-month period. A driver may apply for an RDP to operate a motor vehicle during a suspension. Certain suspensions may not allow consideration for an RDP.

# INFORMAL HEARING OFFICER LOCATIONS

Please call the driver services facility of your choice to confirm the availability of the hearing officer.

Primary Hearing Officer Locations (3 or more days per week)

Belleville Bloomington Champaign East St. Louis Elgin Joliet LaSalle Libertyville Lombard Mattoon Midlothian Moline Naperville Peoria Rockford Springfield Waukegan Chicago Heights Chicago South Chicago West Schaumburg	1444 Boul Ave., Swansea 1510 W. Market St. 2401 W. Bradley Ave. 8750 Church Ln. 595 S. State 605 Maple Road 536 Third St. 342 Peterson Rd. 837 S. Westmore 2020 Charleston Ave. 14434 S. Pullaski 2040 First St. A, Cityline Plaza 931 W. 75th St., Suite 161 2010 N. Knoxville 3720 E. State Howlett Building, Second & Edwards Sts., Rm 207 617 S. Green Bay Rd. 570 W. 209th St. 5401 N. Elston Ave. 1991 S. Martin L. King Dr. 5301 W. Lexington Ave.	(618) 234-2315 (309) 827-3531 (217) 244-7419 (618) 397-9488 (708) 697-2105 (815) 740-7166 (815) 223-4861 (847) 362-8498 (630) 629-1069 (217) 234-4040 (708) 388-9647 (309) 787-9507 (309) 686-8779 (815) 394-0329 (217) 782-7065 (847) 662-8514 (708) 481-0896 (773) 794-5261 (773) 985-261 (773) 985-261
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Part-time Hearing Officer Locations (1-2 days per week)

Bradley	1111 Blatt	(815) 933-1713
Carbondale	2516 Murphysboro Rd.	(618) 457-0488
Centralia	418 S. Poplar	(618) 532-1551
Danville	405 Sheridan	(217) 442-1564
Decatur	3149 N. Woodford St.	(217) 875-1650
DeKalb	1360 Oakwood	(815) 756-7781
East Alton  Edwardsville Effingham Freeport Galesburg Lawrenceville Marion Mt. Vernon Princeton Quincy Sparta Sterling Woodstock	20 Terminal Dr., Suite 103, Civic Memorial Airport, East Alton 1502A Troy Road 444 S. Willow 1793 S. West Ave. 1066 E. Losey 406 N. 15th St. 1905 Rendelman St. 320 E. Main St. R.R. 2, Backbone Rd. East 2512 Katherine Rd. 202 W. Jackson 1224 W. Fourth 428 S. Eastwood	(618) 258-0600 (618) 656-8956 (217) 347-7728 (815) 235-4164 (309) 342-1154 (618) 943-7515 (618) 943-2567 (618) 244-1183 (815) 875-2617 (815) 222-4550 (815) 443-3834 (815) 626-62625 (815) 338-3109

# FORMAL HEARING LOCATIONS

Department of Administrative Hearings 17 N. State St., Suite 1200 Chicago, IL 60602 (312) 793-3722

Department of Administrative Hearings Howlett Building, Room 207 Springfield, IL 62756 (217) 782-7065 Department of Administrative Hearings 218 S. 12th St. Mount Vernon, IL 62864 (618) 242-8986

Department of Administrative Hearings 605 Maple Road Joliet, IL 60432 (815) 740-7176

# OFFICER LOCATIONS

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ord St.	(815) 933-1713 (618) 457-0488 (618) 532-1551 (217) 442-1564 (217) 875-1650 (815) 756-7781	
., Suite 103, Airport, East Alton ad Ave.	(618) 258-0600 (618) 656-8956 (217) 347-7728 (815) 235-4164 (309) 342-1154 (618) 943-7515	

# ING LOCATIONS

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